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c.3

CIT-2

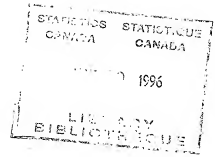
Citizenship and Place of Birth

Training Guide

Automated Coding

Canada

#69170
c.3



CIT-2

Citizenship and Place of Birth

Training Guide

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Social, Institutions and
Labour Statistics Field

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I. General Introduction

This Training Guide has been written to assist you in understanding the Citizenship and Place of Birth Procedures Manuals.

It is to be used in conjunction with the Citizenship Procedures Manual (CIT-1) and the Place of Birth Procedures Manual (POB-1).

For each category of response presented in the Procedures Manuals, there is a corresponding chapter in this Training Guide which contains exercises on the procedures involved in resolving a response.

You will find that many chapters in this guide pertain to the procedures for resolving both Citizenship and Place of Birth responses. This occurs because the Citizenship and Place of Birth variables consist of many of the same response categories for which the procedures for resolving a response are very similar (although not identical). Therefore you must always refer to **both** your Citizenship and Place of Birth Procedures Manuals while completing the training exercises.

The purpose of the exercises is not to test your memory, but to give you a chance to apply the procedures.

When you have completed the exercises, your group will participate in a review and discussion of the exercises and the answers with your supervisor.

II. Introduction to the Citizenship and the Place of Birth Variables

Read Chapter I – Introduction to the Citizenship Variable in your Citizenship Procedures Manual, and Chapter I – Introduction to the Place of Birth Variable in your Place of Birth Procedures Manual, then return to this guide to complete the exercises.

Exercise 1

Identify whether the following categories of responses may be encountered while coding the Citizenship variable (C), the Place of Birth variable (P), both of these variables (B), or neither of these variables (N).

(a) Responses of "Stateless" / "Apatrides" _____

(b) Other categories of responses _____

(c) Abbreviated responses _____

(d) Responses of "Same" / "Même", "See Person 1" / "Voir Personne 1" or "Same as Person 1" / "Même que Personne 1" _____

(e) Responses of "Canada" or "Canadian" / "Canadien" _____

(f) Responses of "Dual Citizenship" / "Double citoyenneté" or a response of a province or territory _____

(g) Multiple responses _____

(h) Pseudo-countries or responses of regions or continents _____

(i) Misspelled responses _____

(j) Single (standard) responses _____

(k) Cultural responses _____

(l) Special responses _____

Exercise 2

Complete the following steps for Automated Coding by Text Recognition (ACTR) returned phrases:

(a) If a phrase is returned by ACTR, then _____ the response to be coded, starting with the first phrase, to determine if it is a suitable _____.

(b) If a match is found, then verify that the code description at the _____ of the screen matches the _____.

(c) If the code description does not match the response, then determine if the _____ phrase returned by _____ can be selected.

(d) If _____ match is found in the list which ACTR has returned, or the message "ACTR list may be outdated" appears, then type, _____ and _____ the code or _____.

III. Standard Process Flow – Single Responses

Under normal processing conditions, there are specific circumstances which will routinely occur.

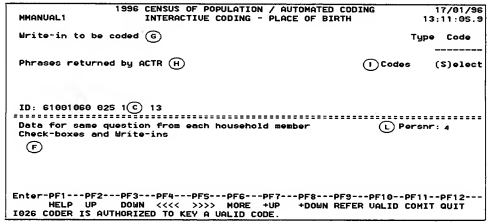
Now read Chapter II – Standard Process Flow – Single Responses in your Citizenship and Place of Birth Procedures Manuals, then return to this guide to complete the exercises.

Exercise 1

Match the following items with the appropriate letter in the coding, cultural and mobility screens shown on this and the next page:

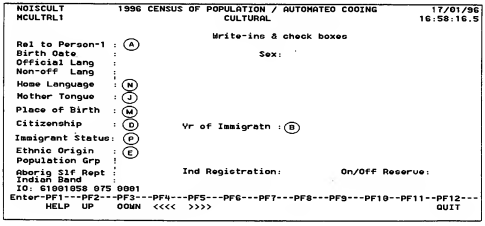
_____ Write-in response
_____ Phrase(s) returned by ACTR
_____ Position the respondent occupies on the questionnaire
_____ PERSNR
_____ Code
_____ Citizenship
_____ Place of Birth
_____ Immigrant Status
_____ Year of Immigration
_____ Mother Tongue
_____ Home Language
_____ Ethnic Origin
_____ Mobility 1 Year Ago (Place of Birth only)
_____ Mobility 5 Years Ago (Place of Birth only)
_____ Relationship to Person 1
_____ Other household members' responses

Coding Screen

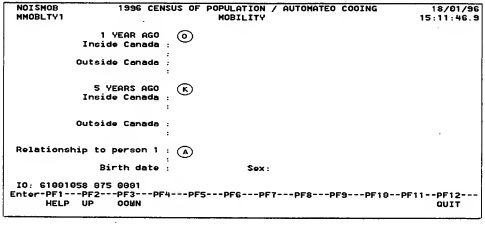


Exercise 1 (continued)

Cultural Screen



Mobility Screen (Place of Birth only)



Exercise 2

Answer True (T) or False (F) for each of the following statements:

(a) You can only use the Citizenship Code List to code a Citizenship response. _____

(b) When coding a Place of Birth response, you can browse other household members' responses to the Place of Birth question. _____

(c) When no phrases are returned by ACTR, refer the response to the next level of coding. _____

(d) When coding a Citizenship or Place of Birth response, you should browse all the cultural responses provided by the respondent. _____

(e) Responses made up of more than one word are not valid. _____

(f) When coding a Place of Birth response, you should browse other household members' responses to the cultural questions. _____

(g) Home Language is one cultural variable which can be browsed when determining the correct code to be used. _____

(h) If a code is found, you must refer the response to the next coding level. _____

(i) If a phrase is returned by ACTR, you must compare the phrase with the response to be coded to determine if it is a suitable match. _____

(j) Coding of multiple responses follows the same coding procedures as that for single-word responses. _____

Exercise 3

List the variables you can consult when coding a Citizenship response.

(a) _____

(b) _____

(c) _____

(d) _____

(e) _____

(f) _____

Exercise 4

Place the following steps for coding a Standard Process Flow – Single Response for Place of Birth in the correct order:

☐ Determine if the response represents a single or multiple response.

☐ Examine the response to be coded and verify if there are any ACTR returned phrases.

☐ Browse the other household members' responses to the question.

☐ Consult the Place of Birth or Citizenship Code Lists and Reference Codebook to find a code.

☐ Study the relationship between the other household members' responses to the question and the respondent's answers to the cultural and mobility questions.

☐ Browse the respondent's answers to the cultural and mobility questions.

☐ Consult reference material to see if the reported response can be located.

☐ Type the code.

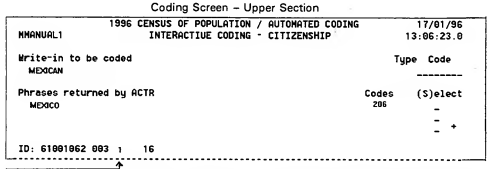
☐ Validate the code.

☐ Commit the code.

Exercise 5

Using the screens on this and the next page, identify the variable to be coded, assign a code to the reported response and document the corresponding code description. Write your answers in the space provided on the next page.

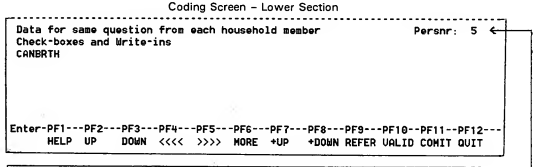
Coding Screen – Upper Section



The second-last field in the ID section, located at the bottom of the upper section of the manual coding screen, indicates the person number or the position the respondent occupies on the questionnaire.

Also, the lower section of the coding screen, which provides the other household members' answers to the question, is available to help you to resolve this case.

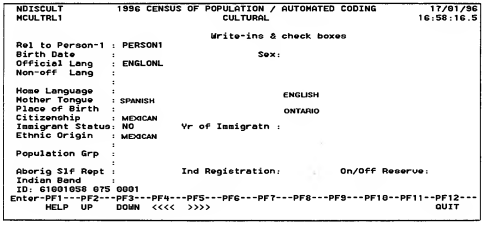
Coding Screen – Lower Section



The PERSNR field, located in the top right-hand corner of the lower section of the manual coding screen, indicates the position of the other household members on the questionnaire.

The cultural screen provides the respondent's answers to the cultural questions, which may help you to resolve this case.

Cultural Screen



Variable: _____

Code: _____

Description: _____

IV. Misspelled Responses

The second category of response you may encounter is a misspelled response.

Now read Chapter III – Misspelled Responses in your Citizenship and Place of Birth Procedures Manuals, then return to this guide to complete the exercises.

Exercise 1

Complete the following steps for coding a misspelled Citizenship response, and place them in the correct order.

(a) ☐ Consult the _____ Code List and _____ Code Book to find the correct spelling of the response and to determine the correct _____ to be assigned.

(b) ☐ Type the code.

(c) ☐ _____ the response to be coded.

(d) ☐ Browse the respondent's answers to the _____ questions.

(e) ☐ Verify if there any phrases returned by _____.

(f) ☐ _____ the code.

(g) ☐ Browse the Citizenship responses provided by the _____ _____ to see if they have a similar response which is correctly spelled.

(h) ☐ Validate the _____.

Exercise 2

List the missing steps to be followed in order to properly assign a code for a misspelled Place of Birth response.

Step 1

Examine the response to be coded. Verify if there are any phrases returned by ACTR at the top of the screen.

Step 2

Step 3

Browse the Place of Birth responses provided by the other members of the household to see if they have a similar response which is correctly spelled. Look up the response in the Place of Birth Code List and the Reference Code Book.

Step 4

Step 5

Step 6

Consult the reference material (e.g. atlases) to see if the place of birth reported can be located.

Exercise 3

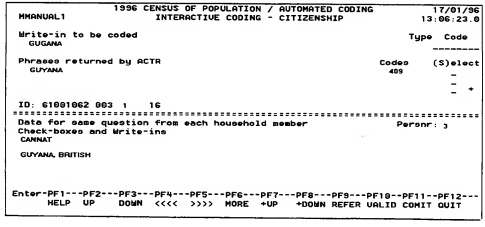
Circle the correct answer. To find the correct spelling of a Citizenship response, you should first consult:

(a) the List of Pseudo-countries and Regions or Continents
(b) the Citizenship Code List and Reference Code Book
(c) an atlas
(d) other household members' responses to Citizenship

Exercise 4

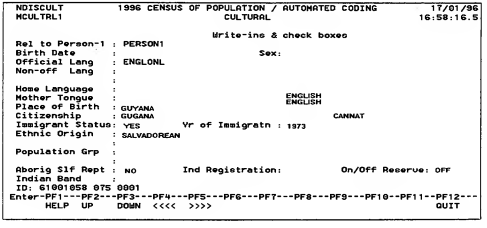
Using the following screens, identify the variable to be coded, assign a code to the response reported and document the corresponding code description. Write your answer in the space provided on the next page.

Coding Screen



Exercise 4 (continued)

Cultural Screen



Variable: _____

Code: _____

Description: _____

V. Abbreviated Responses

The third category of response you may encounter is an abbreviated response.

Now read Chapter IV – Abbreviated Responses in your Citizenship and Place of Birth Procedures Manuals, then return to this guide to complete the exercises.

Exercise 1

Indicate in the space provided whether the steps shown below should be followed when coding a response for the Place of Birth or the Citizenship variable, then place the steps in the correct order.

Variable: _____

- ☐ Browse the respondent's answers to the cultural questions.
- ☐ Type, validate and commit the code.
- ☐ Verify if there are any phrases returned by ACTR.
- ☐ Examine the response to be coded.
- ☐ Consult the List of Pseudo-countries and Regions or Continents.
- ☐ Determine if the full response exists in the Citizenship Code List or the Reference Code Book.
- ☐ Browse other household members' responses to Citizenship.
- ☐ Expand the abbreviated response to its full form.
- ☐ Study the relationship between the abbreviated Citizenship response and the cultural responses.

Exercise 2

(a) In which reference list are the most common abbreviated Place of Birth responses listed?

_____

_____

(b) Once you have expanded the abbreviated Place of Birth response, determine if the full response exists in the _____ Code List and the Reference Code Book.

(c) **True or False:** If the full response and code are not found you can browse the Place of Birth responses provided by the other members of the household. _____

Exercise 3

Using the following screens, identify the variable to be coded, assign a code to the response reported and document the corresponding code description. Write your answer in the space provided on the next page.

Coding Screen

```
                    1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
 MMANUAL1                INTERACTIVE CODING - PLACE OF BIRTH              13:11:05.9

 Write-in to be coded                                                 Type  Code
 LEB.                                                                   --------
 Phrases returned by ACTR                                          Codes    (S)elect


 ID: 61001060 025 1    13
 ==================================================================================
 Data for same question from each household member                 Persnr:  1
 Check-boxes and Write-ins



Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP    DOWN  <<<<  >>>>  MORE  +UP   +DOWN REFER VALID COMIT QUIT
I026 CODER IS AUTHORIZED TO KEY A VALID CODE.
```

Exercise 3 (continued)

Cultural Screen

```
NOISCULT          1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
MCULTRL1                          CULTURAL                             16:58:16.5

                                Write-ins & check boxes
 Rel to Person-1 : PERSON1
 Birth Date      :                        Sex:
 Official Lang   : ENGLONL
 Non-off  Lang   : ARABIC, PERSIAN
                 :
 Home Language   :                          ENGLISH
 Mother Tongue   : PERSIAN
 Place of Birth  : LEB.
 Citizenship     : LEBANON
 Immigrant Status: YES          Yr of Immigratn :1990
 Ethnic Origin   : LEBANESE
                 :
 Population Grp  :
                 :               ARABJAO
 Aborig Slf Rept :               Ind Registration: NO       On/Off Reserve: OFF
 Indian Band     : NO
 IO: 61001058 075 0001
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP   UP     DOWN  <<<<  >>>>                                    QUIT
```

Mobility Screen

```
NOISMOB           1996 CENSUS OF POPULATION / AUTOMATED CODING          18/01/96
MMOBLTY1                          MOBILITY                             15:11:46.9

            1 YEAR AGO
             Inside Canada : SAMAOOR
                           :
            Outside Canada :
                           :

              5 YEARS AGO
             Inside Canada : SAMAODR
                           :

            Outside Canada :
                           :

 Relationship to person 1 : PERSON1
                          :
                Birth date :              Sex:

 IO: 61001058 075 0001
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP   UP     DOWN                                                 QUIT
```

Variable: _____

Code: _____

Description: _____

VI. Responses of "Same" / "Même", "See Person 1" / "Voir Personne 1", or "Same as Person 1" / "Même que Personne 1"

The fourth category of response you may encounter is a response of "Same" / "Même", "See Person 1" / "Voir Personne 1", or "Same as Person 1" / "Même que Personne 1".

Now read Chapter V – Responses of "Same" / "Même", "See Person 1" / "Voir Personne 1", or "Same as Person 1" / "Même que Personne 1" in your Citizenship and Place of Birth Procedures Manuals, then return to this guide to complete the exercises.

Exercise 1

Complete the following steps for resolving a response of "Same" / "Même", "See Person 1" / "Voir Personne 1" or "Same as Person 1" / "Même que Personne 1".

(a) ☐ _____ the code.

(b) ☐ _____ the response to be coded.

(c) ☐ If a code was assigned then type the _____ code for the _____.

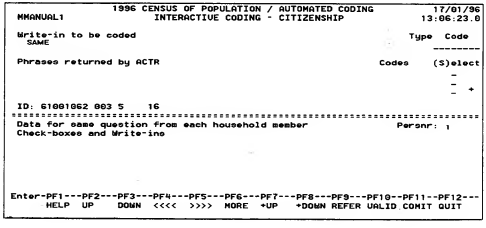
(d) ☐ Identify the _____ / _____ or manual code which has been assigned for _____.

(e) ☐ Validate the _____.

Exercise 2

Using the following screen, identify the variable to be coded, assign a code to the response reported and document the corresponding code description. Write your answer in the space provided below.

Coding Screen



Variable: _____

Code: _____

Description: _____

VII. Pseudo-countries or Responses of Regions or Continents

The fifth category of response you may encounter is pseudo-country or a response of a region or continent.

Now read Chapter VI – Pseudo-countries or Responses of Regions or Continents in your Citizenship and Place of Birth Procedures Manuals, then return to this guide to complete the exercises.

Exercise 1

Circle the correct answer. Which of the following steps is **not** part of the procedures for coding a pseudo-country or a response of a region or continent?

(a) If more than one check-box is marked, refer the response to the next level of coding.
(b) Browse the Place of Birth or Citizenship questions for a marked check-box.
(c) If one check-box is marked, type the corresponding code.
(d) Examine the response to be coded.
(e) Verify if there are any phrases returned by ACTR.

Exercise 2

Answer True (T) or False (F) for each of the following statements:

(a) If there are no marked check-boxes you should browse other household members' responses to the cultural questions. _____

(b) If there are no phrases returned by ACTR you should refer the response to the next level of coding. _____

(c) If the respondent has indicated the response "Canada", you should refer the response to the next level of coding. _____

(d) If one check-box is marked, type the corresponding code. _____

(e) You should assign the code 731 for the response "Korea", "South Korea" or "North Korea". _____

(f) If the response "Ireland" is reported, you should refer to the next level of coding because "Ireland" is a pseudo-country. _____

(g) If more than one check-box is marked, you should assign the code corresponding to the first marked check-box. _____

(h) "People's Republic of China" is a specific geographic area, and should receive the code 727. _____

(i) If the respondent has indicated the response "Southern Europe", you should refer the response to the next level of coding. _____

Exercise 3

Using the screens below, identify the variable to be coded, assign a code to the response reported and document the corresponding code description. Write your answer in the space provided below.

Coding Screen

```
                    1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
MMANUAL1                 INTERACTIVE CODING - PLACE OF BIRTH             13:11:05.9

Write-in to be coded                                                  Type  Code
 EASTERN AFRICA                                                          --------
Phrases returned by ACTR                                          Codes    (S)elect



IO: 61001060 025 1    13
=================================================================================
Data for same question from each household member                  Personr: 4
Check-boxes and Write-ins




Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP    DOWN  <<<<  >>>>  MORE  +UP   +DOWN REFER VALID COMIT QUIT
I026 CODER IS AUTHORIZED TO KEY A VALID CODE.
```

Cultural Screen

```
NOISCULT            1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
MCULTRL1                              CULTURAL                           16:58:16.5

                                   Write-ins & check boxes
Rel to Person-1  : PERSON1
Birth Date       : 04/10/63                  Sex:
Official Lang    :                        ENGFRE
Non-off  Lang    : AMHARIC
                 :
Home Language    :                                ENGLISH
Mother Tongue    : AMHARIC
Place of Birth   : EASTERN AFRICA
Citizenship      : ETHIOPIA
Immigrant Status: NO          Yr of Immigratn :
Ethnic Origin    : AFRICAN
                 :
Population Grp   : BLACK
                 :
Aborig Slf Rept  :            Ind Registration: NO        On/Off Reserve: OFF
Indian Band      : NO
IO: 61001058 075 0001
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP    DOWN  <<<<  >>>>                                        QUIT
```

Variable: _____

Code: _____

Description: _____

VIII. Multiple Responses

The sixth category of response you may encounter is a multiple response.

Note: The procedures for resolving a multiple response are different for the Citizenship and Place of Birth variables. Part A will refer to the Citizenship variable and Part B will refer to the Place of Birth variable.

Part A – Citizenship Multiple Responses

Now read Chapter VII – Multiple Responses in your Citizenship Procedures Manual, then return to this guide to complete the exercises.

Exercise 1

Answer True (T) or False (F) for each of the following statements:

(a) Multiple responses should always be referred to the next level of coding. _____

(b) A multiple response is a response which could be assigned two or more codes. _____

(c) The code 994 should be assigned for the response "Canada and the United Kingdom". _____

(d) You must compare the multiple response reported to the List of pseudo-countries and Regions or Continents before committing a code. _____

(e) The procedures to follow for resolving a multiple response are the same as those for resolving a single response. _____

Exercise 2

Mark an "X" in the space provided **before** each of the following statements which represents a multiple response. Indicate the corresponding code in the space provided at the **end** of the response, or mark an "R" if the response should be referred to the next level of coding.

(a)	_____	Canada and Poland	_____
(b)	_____	Ottawa, Ontario	_____
(c)	_____	Mexico and New Zealand	_____
(d)	_____	Rome, Italy	_____
(e)	_____	Canada and United States of America	_____
(f)	_____	Italy and Canada	_____
(g)	_____	Nebraska and Florida	_____
(h)	_____	South America	_____
(i)	_____	Yellowknife, Canada	_____
(j)	_____	Germany, Canada	_____

Exercise 3

Using the screen below, assign a code to the response reported and indicate the corresponding code description. Write your answer in the space provided at the bottom of the page.

Coding Screen

```
                1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
MMANUAL1              INTERACTIVE CODING - CITIZENSHIP                13:06:23.0

Write-in to be coded                                          Type  Code
   GUYANA SOUTH AMERICA                                               --------

Phrases returned by ACTR                                    Codes   (S)elect
   GUYANA                                                     409       -
                                                                        -
                                                                        -  +

ID: C1001062 003  1   16
================================================================================
Data for same question from each household member                Persnr:  5
Check-boxes and Write-ins
   CANNAT

   GUYANA



Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP     DOWN  <<<<  >>>>  MORE  +UP   +DOWN REFER VALID COMIT QUIT
```

Code: _____

Description: _____

Part B – Place of Birth Multiple Responses

Now read Chapter VII – Multiple Responses in your Place of Birth Procedures Manual, then return to this guide to complete the exercises.

Exercise 1

Answer True (T) or False (F) for each of the following statements:

(a) Responses within Canada are resolved the same way as those which are outside Canada. _____

(b) In order to resolve a multiple response, you should consult the Place of Birth Code List and the Reference Code Book. _____

(c) You must code a response which is inside Canada to its corresponding province or territory. _____

(d) Before assigning any code, you must compare the response to the phrases returned by ACTR. _____

(e) The response "Alberta, Australia" must be referred to the next level of coding. _____

(f) The response "Ottawa, Vancouver" should be assigned the code 006, which corresponds to the province of Ontario. _____

(g) Any response which is outside Canada must be coded to its corresponding country. _____

(h) The response "Germany, Great Britain" must be referred to the next level of coding. _____

Exercise 2

In the space provided below, list the different multiple response combinations you should attempt to resolve.

Inside Canada: _____/_____ , _____/_____
_____/_____ , _____
_____/_____ , _____

Outside Canada: _____ , _____
_____ , _____
_____ , _____

Exercise 3

Mark an "X" in the space provided **before** each of the following statements which represents a multiple response. Indicate the corresponding code in the space provided at the **end** of the response, or mark an "R" if the response should be referred to the next level of coding.

(a)	_____	Vancouver, British Columbia	_____
(b)	_____	Alberta, Canada	_____
(c)	_____	Brazil, South America	_____
(d)	_____	Maine, USA	_____
(e)	_____	St. John, Yukon	_____
(f)	_____	Montreal, Canada	_____
(g)	_____	New York, Virginia	_____
(h)	_____	London, England	_____
(i)	_____	Northwest Territories, Nova Scotia	_____
(j)	_____	Acapulco, Cancun	_____
(k)	_____	Toronto, Hamilton	_____

Exercise 4

Using the screen below, assign a code to the response reported and indicate the corresponding code description. Write your answer in the space provided below.

Coding Screen

```
                1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
 MMANUAL1             INTERACTIVE CODING - PLACE OF BIRTH             13:11:05.9

 Write-in to be coded                                          Type  Code
  CANNES, FRANCE                                                     --------

 Phrases returned by ACTR                                    Codes    (S)elect
  FRANCE                                                      503

 ID: 61001060 025 1    13
 ================================================================================
 Data for same question from each household member                  Person: 4
 Check-boxes and Write-ins
  FRANCE



Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP    DOWN   <<<<  >>>>  MORE   +UP   +DOWN REFER VALID COMIT QUIT
I026 CODER IS AUTHORIZED TO KEY A VALID CODE.
```

Code: _____

Description: _____

IX. Responses of "Stateless" / "Apatrides"

The seventh category of response you may encounter is a response of "Stateless" / "Apatrides".

Note: You will only encounter a response of "Stateless" / "Apatrides" when coding Citizenship responses.

Now read Chapter VIII – Responses of "Stateless" / "Apatrides" in your Citizenship Procedures Manual, then return to this guide to complete the exercises.

Exercise 1

Answer True (T) or False (F) for each of the following statements:

(a) You should assign the code 997 for any response of "Stateless" and the code 996 for any response of "Apatrides". _____

(b) Any response of "Stateless" / "Apatrides" should be referred to the next level of coding. _____

(c) Before assigning a code to a response of "Stateless" / "Apatrides" you should consult other household members' responses to the mobility questions. _____

(d) If "Stateless" / "Apatrides" is clearly identified you should refer the response to the next level of coding. _____

Exercise 2

Using the screen below, assign a code to the response reported and indicate the corresponding code description. Write your answer in the space provided below.

Coding Screen

```
                 1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
 MMANUAL1                INTERACTIUE CODING - CITIZENSHIP              13:06:23.0

 Write-in to be coded                                              Type  Code
    STATELESS                                                        --------
 Phrases returned by ACTR                                     Codes    (S)elect
                                                                         -
                                                                         -
                                                                         -  +
 ID: 61001062 003  1    16
 ==========================================================================
 Data for same question from each household member              Persnr:  5
 Check-boxes and Write-ins



Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP    DOWN  <<<<  >>>>  MORE  +UP   +DOWN REFER UALIO COMIT QUIT
```

Code: _____

Description: _____

X. Responses of "Dual Citizenship" / "Double citoyenneté" or a Response of a Province or Territory

The eighth category of response you may encounter is a response of "Dual Citizenship" / "Double citoyenneté" or a response of a province or territory.

Note: You will only encounter a response of "Dual Citizenship" / "Double citoyenneté" or a response of a province or territory when coding Citizenship responses.

Now read Chapter IX – Responses of "Dual Citizenship" / "Double citoyenneté" or a Response of a Province or Territory in your Citizenship Procedures Manual, then return to this guide to complete the exercises.

Exercise 1

Using the screen below, assign a code to the response reported and indicate the corresponding code description. Write your answer in the space provided below.

Coding Screen

```
                 1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
 MMANUAL1                INTERACTIVE CODING - CITIZENSHIP              13:06:23.0

 Write-in to be coded                                                Type  Code
   DUAL CITIZENSHIP                                                    --------

 Phrases returned by ACTR                                      Codes    (S)elect
                                                                          _
                                                                          _
                                                                          _  +

 ID: 61001062 003 1    16
=================================================================================
 Data for same question from each household member                 Persnr:  5
 Check-boxes and Write-ins
  CANBRTH

  U.S.A.


Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP    DOWN  <<<<  >>>>  MORE  +UP   +DOWN REFER VALID COMIT QUIT
```

Code: _____

Description: _____

XI. Special Responses

The ninth category of response you may encounter is a special response.

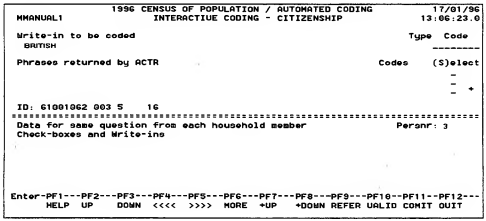
Note: You will only encounter a special response when coding Citizenship responses.

Now read Chapter X – Special Responses in your Citizenship Procedures Manual, then return to this guide to complete the exercise.

Exercise 1

Using the following screen, assign a code to the response reported and indicate the corresponding code description. Write your answer in the space provided below.

Coding Screen



Code: _____

Description: _____

XII. Other Categories of Responses

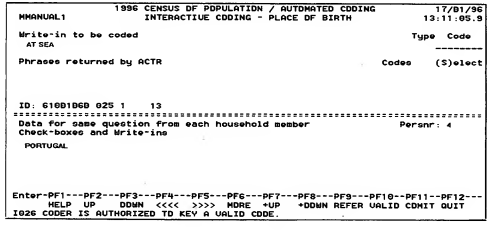
The final type of response you may encounter is a response which cannot be categorized into any of the previously described categories of responses.

Now read Chapter XI – Other Categories of Responses in your Citizenship Procedures Manual and Chapter VIII – Other Categories of Responses in your Place of Birth Procedures Manual, then return to this guide to complete the exercise.

Exercise 1

Using the screen below, assign a code to the response reported and indicate the corresponding code description. Write your answer in the space provided below.

Coding Screen



Variable: _____

Code: _____

Description: _____

XIII. Review Exercises

The following exercises are a review of the material discussed in this guide. For each exercise, indicate the variable to be coded (Citizenship or Place of Birth) and the category of response, then determine the correct code to assign and indicate the corresponding code description.

(a)

```
                    1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
MMANUAL1                  INTERACTIVE CODING - CITIZENSHIP                13:06:23.0

Write-in to be coded                                                  Type  Code
   CANADA AND USA                                                     ---------
Phrases returned by ACTR                                         Codes    (S)elect
                                                                            -
                                                                            -
                                                                            -  +

ID: 61001062 003 :    16
=================================================================================
Data for same question from each household member                  Perenr:  5
Check-boxes and Write-ins
  CANBRTH

  UNITED STATES OF AMERICA


Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP    DOWN  <<<<  >>>>  MORE  +UP   +DOWN REFER VALID COMIT QUIT
```

```
NOISCULT            1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
MCULTRL1                          CULTURAL                                16:58:16.5

                                  Write-ins & check boxes
Rel to Person-1 : PERSON1
Birth Date      :                         Sex:
Official Lang   : ENGLONL
Non-off  Lang   :
                :
Home Language   :                                  ENGLISH
Mother Tongue   :                                  ENGLISH
Place of Birth  :                                  ONTARIO
Citizenship     : CANADA AND USA
Immigrant Status: NO          Yr of Immigratn :
Ethnic Origin   : AMERICAN
                :
Population Grp  :
                :
Aborig Slf Rept : NO          Ind Registration:          On/Off Reserve: OFF
Indian Band     :
ID: 61001058 075 0001
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP    DOWN  <<<<  >>>>                                        QUIT
```

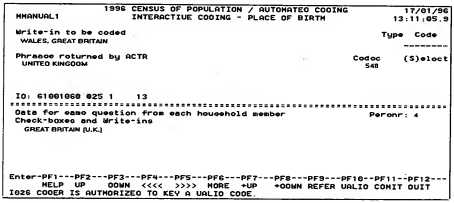
Variable: _____

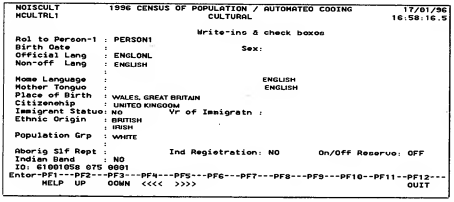
Category of Response: _____

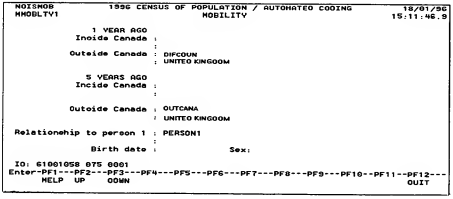
Code: _____

Description: _____

(b)







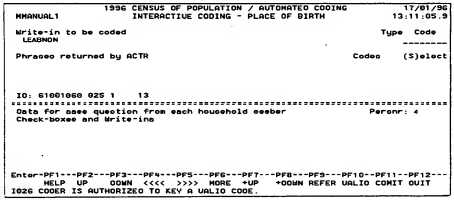
Variable: _____

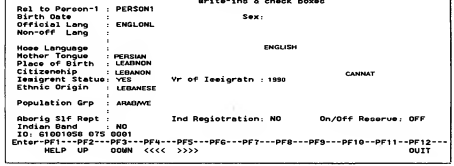
Category of Response: _____

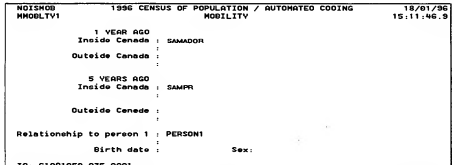
Code: _____

Description: _____

(c)







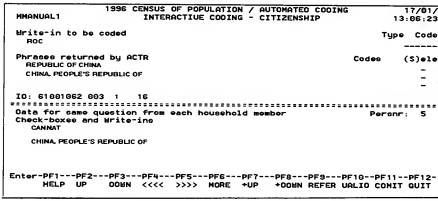
Variable: _____

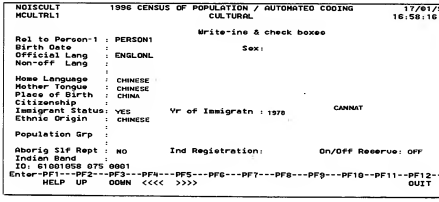
Category of Response: _____

Code: _____

Description: _____

(d)





Variable: _____

Category of Response: _____

Code: _____

Description: _____

(e)

```
                    1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
MMANUAL1                  INTERACTIVE CODING - CITIZENSHIP                13:06:23.0

Write-in to be coded                                                  Type  Code
  CITIZEN OF CROATIA                                                  ---------

Phrases returned by ACTR                                          Codes    (S)elect
  CROATIA                                                           569       -
                                                                            -
                                                                            -  +

IO: 61001062 003 1    16
##########################################################################
Data for same question from each household member                 Persnr: 2
Check-boxes and Write-ins
 CANNAT

 DALMATIA, CROATIA


Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP    DOWN  <<<<  >>>>  MORE  +UP   +DOWN REFER VALID COMIT QUIT
```

```
NOISCULT            1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
MCULTRL1                          CULTURAL                                16:58:16.5

                                  Write-ins & check boxes
Rel to Person-1  : PERSON1
Birth Date       :                          Sex:
Official Lang    : ENGLONL
Non-off  Lang    :
                 :
Home Language    :                                  ENGLISH
Mother Tongue    : SERBO-CROATIAN
Place of Birth   : CROATIA
Citizenship      : CITIZEN OF CROATIA                          CANNAT
Immigrant Status: YES          Yr of Immigratn : 1981
Ethnic Origin    : YUGOSLAV
                 :
Population Grp   :
                 :
Aborig Slf Rept  : NO          Ind Registration:          On/Off Reserve: OFF
Indian Band      :
IO: 61001058 075 0001
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP    DOWN  <<<<  >>>>                                        QUIT
```

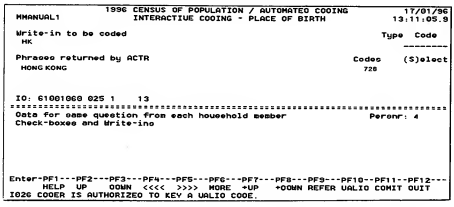
Variable: _____

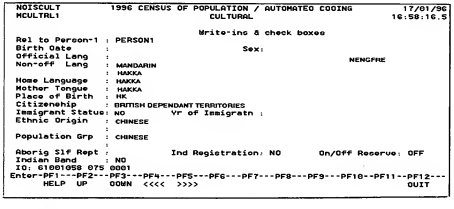
Category of Response: _____

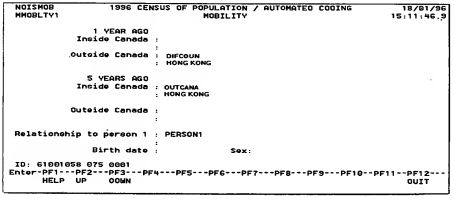
Code: _____

Description: _____

(f)







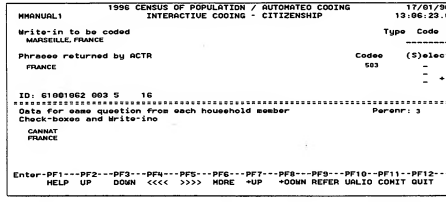
Variable: _____

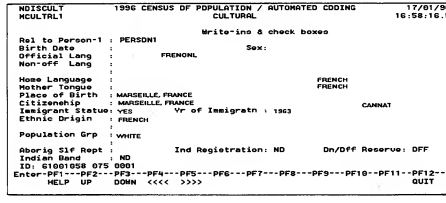
Category of Response: _____

Code: _____

Description: _____

(g)





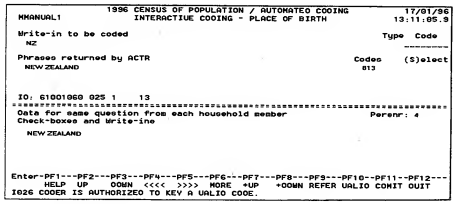
Variable: _____

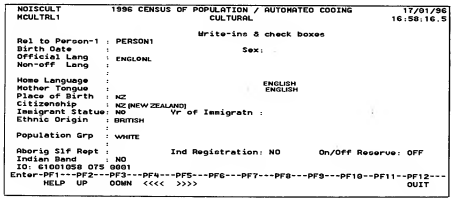
Category of Response: _____

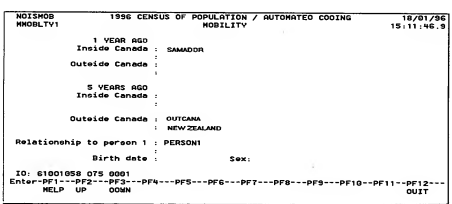
Code: _____

Description: _____

(h)







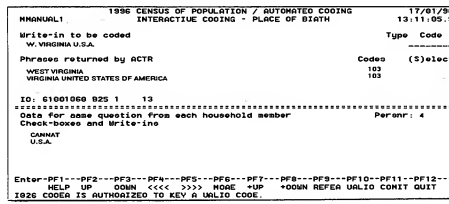
Variable: _____

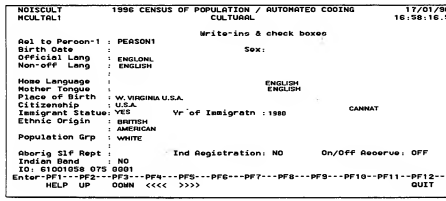
Category of Response: _____

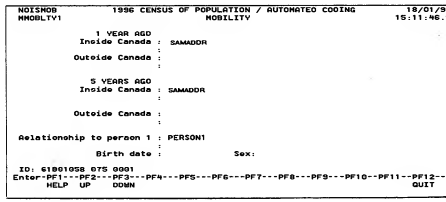
Code: _____

Description: _____

(i)







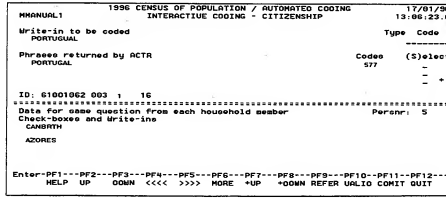
Variable: _____

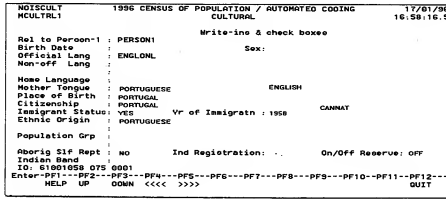
Category of Response: _____

Code: _____

Description: _____

(j)





Variable: _____

Category of Response: _____

Code: _____

Description: _____

(k)

```
                1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
MMANUAL1              INTERACTIVE CODING - CITIZENSHIP                13:06:23.0

Write-in to be coded                                          Type  Code
  IN JAIL                                                             --------

Phrases returned by ACTR                                      Codes    (S)elect
                                                                        _
                                                                        _
                                                                        _  +

ID: 61001062 003  1   16
================================================================================
 Data for same question from each household member                 Person:  5
 Check-boxes and Write-ins
   CANBRTH



Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP     DOWN  <<<<  >>>>  MORE  +UP   +DOWN REFER VALID COMIT QUIT
```

```
NDISCULT              1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
MCULTRL1                              CULTURAL                              16:58:16.5

                                  Write-ins & check boxes
Rel to Person-1 : PERSDN1
Birth Date      :                          Sex:
Official Lang   : ENGLDNL
Non-off  Lang   :
                :
Home Language   :                                  ENGLISH
Mother Tongue   :                                  ENGLISH
Place of Birth  :                                  ONTARIO
Citizenship     : IN JAIL                          CANBRTH
Immigrant Status: NO              Yr of Immigratn :
Ethnic Origin   : CANADIAN
                :
Population Grp  :
                :
Aborig Slf Rept : No          Ind Registration:          On/Off Reserve: OFF
Indian Band
ID: 61001058 075 0001
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP     DOWN  <<<<  >>>>                                      QUIT
```

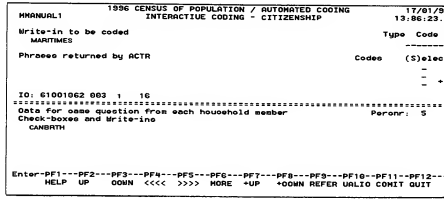
Variable: _____

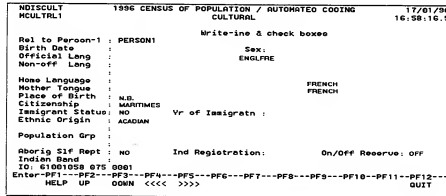
Category of Response: _____

Code: _____

Description: _____

(I)





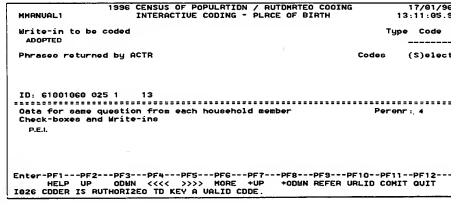
Variable: _____

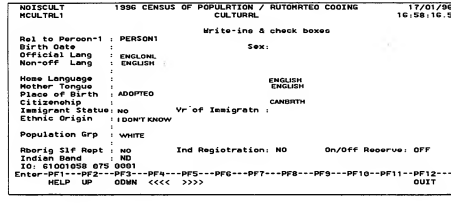
Category of Response: _____

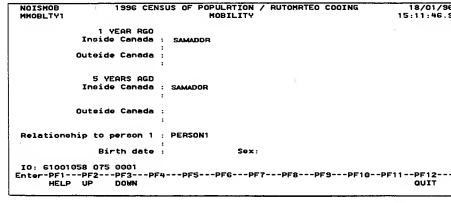
Code: _____

Description: _____

(m)







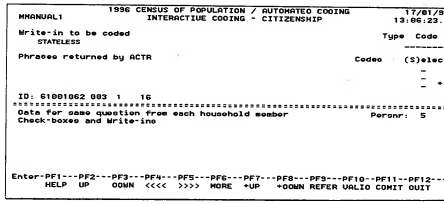
Variable: _____

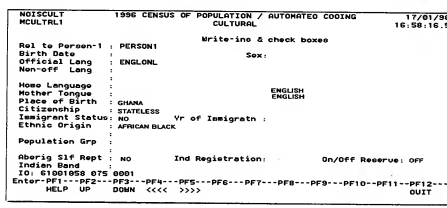
Category of Response: _____

Code: _____

Description: _____

(n)





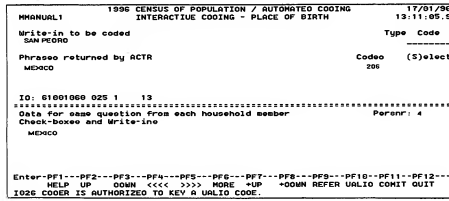
Variable: _____

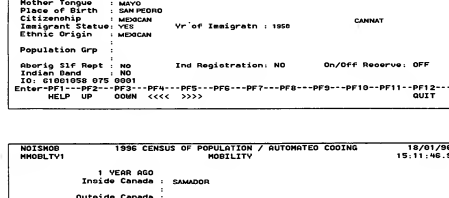
Category of Response: _____

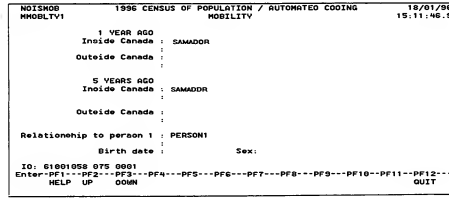
Code: _____

Description: _____

(o)







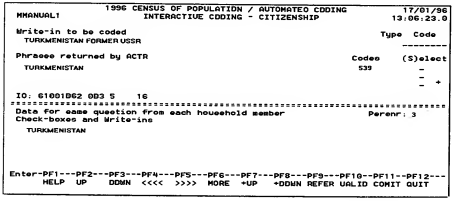
Variable: _____

Category of Response: _____

Code: _____

Description: _____

(p)

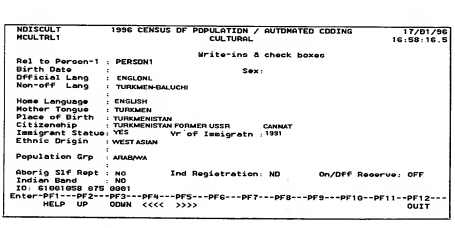


```
                1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
MMANUAL1                INTERACTIVE CODING - CITIZENSHIP              13:06:23.0

 Write-in to be coded                                          Type  Code
  TURKMENISTAN FORMER USSR                                      --------
 Phrases returned by ACTR                                 Codes    (S)elect
  TURKMENISTAN                                             539        -
                                                                      -
                                                                      -  +
 IO: 61001062 OD3 5    16
=================================================================================
 Data for same question from each household member                Parenr: 3
 Check-boxes and Write-ins
  TURKMENISTAN



Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP    DOWN  <<<<  >>>>  MORE  +UP   +DOWN REFER VALID COMIT QUIT
```



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NDISCULT          1996 CENSUS OF POPULATION / AUTOMATED CODING          17/01/96
MCULTRL1                          CULTURAL                            16:58:16.5

                                Write-ins & check boxes
 Rel to Person-1 : PERSON1
 Birth Date      :                        Sex:
 Official Lang   : ENGLON1
 Non-off  Lang   : TURKMEN-BALUCHI
                 :
 Home Language   : ENGLISH
 Mother Tongue   : TURKMEN
 Place of Birth  : TURKMENISTAN
 Citizenship     : TURKMENISTAN FORMER USSR        CANNAT
 Immigrant Status: YES          Yr of Immigratn : 1991
 Ethnic Origin   : WEST ASIAN
                 :
 Population Grp  : ARAB/WA
                 :
 Aborig Slf Rept : NO          Ind Registration: NO        On/Off Reserve: OFF
 Indian Band     : NO
 IO: 61001058 075 0001
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
      HELP  UP    DOWN  <<<<  >>>>                                      QUIT
```

Variable: _____

Category of Response: _____

Code: _____

Description: _____

XIV. Conclusion

Now that you have read the Citizenship and Place of Birth Procedures Manuals and completed the exercises in this Training Guide, you are ready to use the ACTR system.

The answers to the training exercises can be found in the Supervisor's Manual.

Ca 005

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